



2018 National Blue Ribbon School



STEM Middle School
22586 Ann Arbor Trail
Dearborn Heights, MI
48127

Dear Parents/Guardians,

As we plan our return to school, we are excited to see all of our wonderful STEM students back in the building. We have worked tirelessly for a safe and smooth transition. Below is important information to keep you informed on the processes and expectations we have put in place. Please read and discuss with your student. These practices and procedures are in place to keep us all safe.

What is A day and B day?

For a hybrid model, the purpose is to minimize the number of students in the classroom/building at one time. To do this, half of the students will come each day.

To ensure that there are no more than 50% of students in the classroom and to make sure that elective classes will also allow for social distancing, STEM staff has divided students into “A Day” and “B Day” groups. Your child’s advisory teacher will be contacting you through **email** to let you know if your student is an “A Group” or “B Group” student.

“A Group” students come to the school on Monday and Thursday. Meanwhile, “B Group” students will be joining classes through Zoom at the same time.

“B Group” students come to the school on Tuesday and Friday. Meanwhile, “A Group” students will be joining classes through Zoom at the same time.

On Wednesdays, all students are at home. When your child is learning from home, they will “Zoom in” from home. Wednesdays will look like the remote learning we are currently doing.

Mondays and Fridays will be A Day Electives.

Tuesdays and Thursday will be B Day Electives

Wednesdays will alternate (March 3rd - A Day; March 10th - B Day; March 17th - A Day; and March 24th - B Day)

Learning Labs - will be all virtual when we are back in school

High school hybrid schedule

NOTE: This schedule will not start until the district starts blended learning with students in building.

Time	Monday Group A	Tuesday Group B	Wednesday All Synchronous	Thursday Group A	Friday Group B
8:00-8:40	1st hour	1st hour	1st hour	1st hour	1st hour
8:45-9:25	2nd hour	2nd hour	2nd hour	2nd hour	2nd hour
9:30-10:10	3rd hour	3rd hour	3rd hour	3rd hour	3rd hour
10:10-10:25	Advisory	Advisory	Advisory	Advisory	Advisory
10:30-11:10	4th hour	4th hour	4th hour	4th hour	4th hour
11:15-11:55	5th hour	5th hour	5th hour	5th hour	5th hour
12-12:40	6th hour	6th hour	6th hour	6th hour	6th hour
12:40-1:10	Lunch	Lunch	Lunch	Lunch	Lunch
1:10-1:45	Additional Teacher Planning Time				
1:45-2:55	Student Work Time Learning Labs	Student Work Time Learning Labs	PLC, PD, MTSS, Parent meetings	Student Work Time Learning Labs	Student Work Time Learning Labs

Drop Off / Arrival and Socially Distanced Line Ups: School starts at 8:00 AM

- When dropping off your student, please be sure to pull as far down as you can. We do not want traffic to back up on to Ann Arbor Trail. Please also remind your student to look around them as they walk in the parking lot. There are other drivers and busses; students can not assume that those drivers see them.
- Students will be lining up OUTSIDE, so please be dressed for the weather.
- Teachers will meet their FIRST HOUR students outside at 7:50 AM and will walk in with their classes at 7:55 AM. See below for where to meet your teacher. **SEE MAP at the end of this letter**

Mr. Miller = Ann Arbor Trail sidewalk

Ms. Bissonette = her green door - she will meet you outside her door (look for her)

Ms. Roberts = her green door - she will meet you outside her door (look for her)

Ms. Fryzel = students need to be dropped off in the BACK of the building in the Howe parking lot. Students will meet Ms. Fryzel on the sidewalk behind the dumpsters. We will enter through door #9

Mr. Segerstrom = students need to be dropped off in the BACK of the building in the Howe parking lot. Students will meet Mr. Segerstrom on the sidewalk behind the dumpsters. We will enter through door #9

Mr. Tawile = his green door - he will meet you outside his door (look for him)

No Lockers - Pack Your Backpacks with the Following:

<ul style="list-style-type: none">- Chromebook (FULLY charged) and charger- Headphones with mic (mandatory)- Hand sanitizer- Own mouse- Water bottle with cap - ALL WATER FOUNTAINS HAVE BEEN DISABLED- Pencil pouch/markers/colored pencils/glue/scissors/ruler- ONE folder	<ul style="list-style-type: none">- Math workbook and interactive notebook- Science notebook- Engineering notebook- ELA notebook- PE - gym shoes- Music - TBD- PLEASE, NO BINDERS! YOUR BACKPACKS WON'T HAVE THE ROOM.
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Chromebooks / Technology

Students must bring their **charged Chromebooks and supplies** to school each day. Chromebooks must be fully charged at home. We do not have the capacity to charge individual Chromebooks. Chromebooks should be brought to school in a student backpack and handled with care.

Classroom Etiquette

- Desks will all be facing the same direction
- Students are to remain in their assigned seat for the entire class period
- Students will not be allowed to share supplies with each other, so please make sure you have what you need in your backpack (see above)
- When you come in, hang your coat on the back of your chair
- Backpacks should be placed in the empty seat next to you
- If you need something, raise your hand and ask the teacher before getting out of your seat
- The last 5 minutes of class, students will wipe down their desks and computers

Passing Time

Proceed directly to your next class. Students must stay at least an arm length away from the person in front of them in the hallway. Follow flow arrows on floors and walk only on the right hand side of the hallway. Do not congregate, block hallways or gather between classes. Do not visit bathrooms (see below).

Bathroom Usage

Students will not be able to use the bathroom between classes. If a student needs to use the restroom, s/he needs to ask the teacher during class. There will be an adult (Ms. Annette and/or Ms. Beth) monitoring the bathrooms to ensure that there are only 3 students in the restrooms at a time.

Student Interaction

The natural reaction when we see someone we miss is to hug them and/or high five them. While we are all looking forward to students walking through our halls once again, the necessity to remain safe is the priority. Remember to speak with your student about hugging, sharing items, high fiving, etc. Such simple gestures that we don't always consider as talking points could put us at risk.

Physical Education Class

- Students will not be changing for PE, but will need gym shoes.
- Students will be allowed to do regular PE activities, but masks must be worn at all times.
- There will be designated spots around the perimeter of the gym for students to store their backpacks
- Students at home will join class for the first five minutes of class, receive their assignment, and then rejoin class for the last five minutes - Mr. Tapp will explain this further in class.

Lunch

Lunch will not be served at school.

Pick Up / Dismissal: School dismisses at 12:40

- Parents **MUST** park in a spot. Do not line up along the sidewalk like you have in the past - prearrange with your student where you will park so they are not wandering the parking lot.
- **DO NOT PARK IN THE BUS LANE**
- Please also remind your student to look around them as they walk in the parking lot. There are other drivers and busses; students can not assume that those drivers see them.
- Please do not congregate on the grass and sidewalks after school - social distancing still needs to occur
- Students must be picked up by 12:45

Family Covid Screening Process

Each morning, families are expected to take the temperature of all members of the household. If your child's temperature is above 100.4 please keep your child at home. They can attend class virtually. Call the school office at (313) 827-1904 to notify us of your child's absence. We urge you to not take chances. We must approach every situation as a community who is protecting each other from harm. Please use the following guidelines when screening your child: [COVID 19 Screening Tool](#)

Student (in building) Safety Expectations

Your children are going to be excited to return and meet their teachers and friends. Remind your children to remain at a distance (**no hugging or touching**). Masks must be worn at all times. If your child is choosing to break social distancing rules, they will need to learn virtually. This is a strict and nonnegotiable rule. Practice this at home and stress the importance of practicing safe behavior.

Parent Expectations

Parents must make an appointment to enter the building. If you need to pick something up or drop something off, call the front office at (313) 827-1904 to notify the office. Someone will meet you outside the front doors.

Sanitizing Processes

All rooms used are on a sanitation schedule. All CDC recommended material and processes are available and in motion. However, the most critical safety measures are to (1) maintain social distancing, (2) keep masks on and above the nose, and (3) hand washing.

Student Waiting Room

While your child is at school and begins to feel ill, we have designated a room (the Lecture Room) for your child to wait in until he/she is picked up. This room is supervised and closely monitored to assure safety measures are followed.

What if your child is a close contact?

In the scenario that your child is considered a “close contact” to another person who has tested positive, you will be notified immediately and with specific instructions. We will not provide the names of other people involved. To prevent this from happening, your transparency is needed. Act on the side of caution - keep your child home if they are not feeling well or are running a temperature or if they have been exposed to a Covid positive person. This is the reality of our current situation. Remember, your child will not be missing instruction since they can attend virtually.

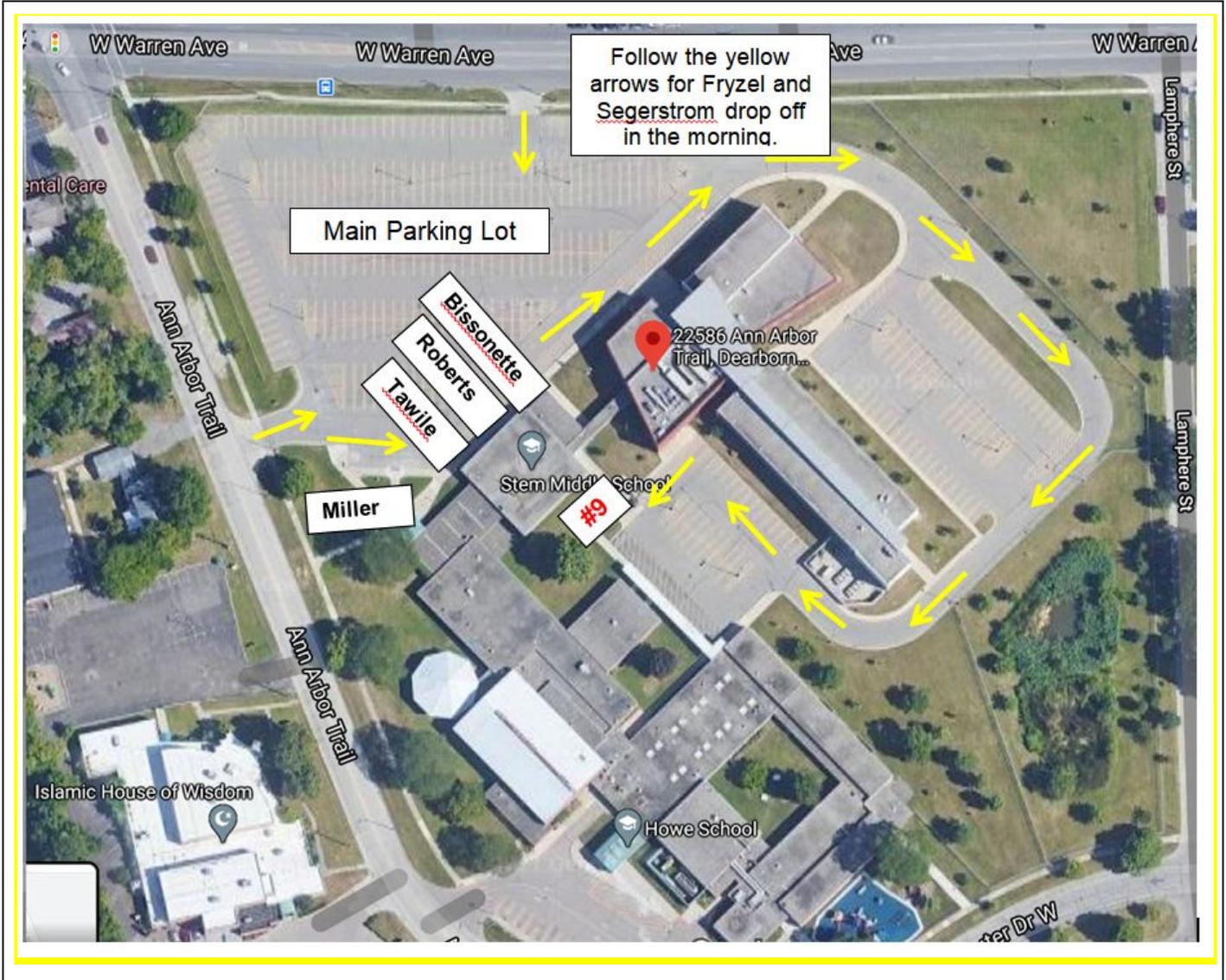
Thank you for your help and support with all of these safety measures we have put in place for the well being of all of us. We look forward to seeing you soon.

Dr. Winifred Green - Principal

Mr. Oussama Baydoun - Assistant Principal

The entire STEM Teaching Staff

See below for morning drop off map



- Mr. Miller** = Sidewalk outside Door #20
- Ms. Bissonette** = look for her
- Ms. Roberts** = look for her
- Ms. Fryzel** = Door #9
- Mr. Segerstrom** = Door #9
- Mr. Tawile** = look for him



Dearborn Public Schools accept a parent's assertion that he or she needs language assistance without requiring additional corroboration. For free help with understanding the content of this document, please call the Student Services office 827-3005 for translation/interpretation Assistance.

Arabic: تؤكد مدارس ديربورن على توفير خدمات الترجمة بدون أي شرط للحصول على هذه الخدمة المجانية ولفهم هذه الإستمارة يرجى الإتصال بمكتب خدمات الطلاب على الرقم 827-3005

French: Les écoles de Dearborn vous offrent le service de traduction sans aucune condition. Si vous souhaitez avoir le service gratuit pour comprendre le contenu de ce document, prière d'appeler le bureau de Services aux Etudiants 827-3005.

Spanish: Las escuelas de Dearborn aceptan la afirmación de un padre que él o ella necesita ayuda con el idioma sin necesidad de corroboración adicional. Para obtener ayuda gratuita con la comprensión del contenido de este documento, por favor llame a la oficina de Servicios de los Estudiantes 827-3005 para recibir asistencia de traducción / interpretación.

Italian: Scuole Dearborn accettate l'affermazione di un genitore che lui o lei ha bisogno di assistenza lingua senza bisogno di ulteriori conferme. Per aiuto con la comprensione del contenuto di questo documento, si prega di chiamare l'ufficio Student Services 827-3005 per la traduzione / interpretazione di assistenza.

Albanian: Shkolla DEARBORN pranojnë pohimin e të prindërve që ai ose ajo ka nevojë për ndihmë të gjuhës pa kërkuar vërtetim shtesë. Për ndihmë lirë me kuptuar përmbajtjen e këtij dokumenti, ju lutemi telefononi zyrën e shërbimeve për studentë 827-3005 për përkthim / interpretim ndihmë.

Romanian: Scolile orasului Dearborn accepta orice declaratie parinteasca care atesta nevoia copilul de assistenta cu limba engleza fara nici o dovada suplimentara. Daca aveti nevoie sa intelegeti acest document da-ti telefon la oficial serviciilor scolare la numarul 827-3005 pentru a primi asistenta cu translatia sau interpretarea lui.

Urdu: گڈر بورن اسکولوں میں والدین کا دعوی ہے کہ وہ یا وہ اضافی تعاون کی ضرورت ہوتی ہے بغیر زبان امداد کی ضرورت ہے کہ قبول کرتے ہیں اس دستاویز کے مواد کو سمجھنے کے ساتھ مفت میں مدد کے لئے، براہ مہربانی مدد ترجمہ / تشریح کے لئے طالب علم کی خدمات کے دفتر کو کال کریں 827-3005